

SWOCamps – Book

To make a booking on SWOCamps.ca is easy – just follow these steps.

Step 1 – visit SWOCamps.ca

Step 2 – click “Book It” at the top of the page as seen below:



SWOCamps

Home

Book It

Camps

Sign In

Sign Up

Help

A background image of a forest with tall, thin trees and sunlight filtering through the canopy.

Are you ready for an adventure?

Begin yours today at a Scouting camp!

Welcome!

New Visitor?

Step 3 – click on the type of organization you are with below:

Book It

Camp Availability

Wondering if a particular site is available? [Click here](#) to view availability of a site month by month.

Group Select

Please select the group which you will be representing when making this booking.

Scouts Canada Members

Girl Guides of Canada Members

Royal Canadian Cadet Unit Members

Other Groups

Need Help?

Are you unsure of how to sign in, create an account or make a booking? Use the following resources:

- > [Create an Account \(pdf\)](#)
- > [Sign into an Account \(pdf\)](#)

If you are still having difficulty, please contact SWOCamps@scouts.ca.

Step 4 – review the question on this page along with the additional information; once you have made a decision, please click yes or no:

Camp Usage

At this time, Tri-Shores and Battlefields Councils are only accepting bookings for camps in which the program being operated is for youth education. If this holds true for your program, please select yes; otherwise, please select no.



Exceptions to the above include Scouts Canada training or where written consent has been provided by either of our councils to the group making the booking.

Examples of bookings that are accepted include

- Cadet Groups;
- School Groups;
- Church Youth Groups.

Examples of bookings that are NOT accepted include

- Personal Use;
- Use by For-profit Businesses.

Step 5 – click on the calendar button(s) below to select the date and time you wish to begin and end your booking.

Search

1
Step

Begin your camp bookings search by providing us with a bit of information about when you will be going. As well, please provide us with which camp you might be interested and whether you are in scouting or not!

Start Date

mm/dd/yyyy h am/pm



End Date

mm/dd/yyyy h am/pm

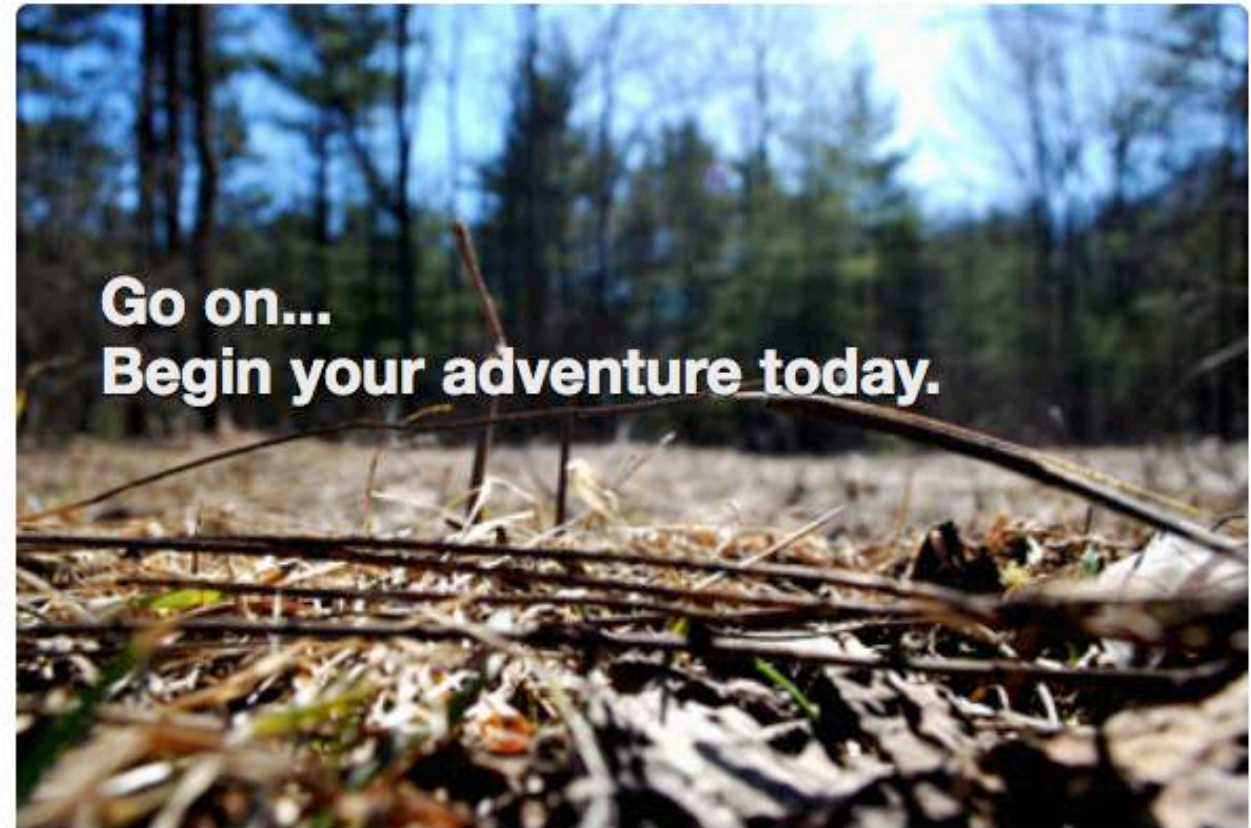


Camp

- Choose -

Back

Continue



Step 6 – select the date, followed by the time that your booking will begin.

Use the arrow buttons to move between months and also the hours of the day.

1
Step Begin your camp bookings search by providing us with a bit of information about when you will be interested and whether you are in scouting or not!

Start Date 09/08/2017 5 pm

End Date

Camp

Back


September 2017						
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7


05 PM

Step 7 – select the date, followed by the time that your booking will end.

Step 8 – finally for this page, select the camp you wish to review the available sites for these dates for, then click “Continue” as seen below:


1
Step Begin your camp bookings search by providing us with a bit of information a interested and whether you are in scouting or not!


Start Date 09/08/2017 6 pm 

End Date 09/10/2017 12 pm 


Camp

- ✓ - Choose -
- Bryson Centre
- Camp Attawandaron
- Camp Cataraqui
- Camp Cedarwin
- Camp Dayhondaylaquah
- Camp Impeesa
- Camp Nemo
- Camp Shegardaynou
- Camp Sylvan
- Camp Wetaskiwin
- Ragged Falls Scout Camp

Start Date 09/08/2017 6 pm 

End Date 09/10/2017 12 pm 

Camp



You will be presented with the option to change your search criteria or select the sites.

Step 9 – select the sites you wish to book:

Site Search & Selection

2 Step Take a moment to go through the available sites. Be sure to choose the one that you believe will best suit the needs of your youth. Program is key!

Search Criteria

Start Date: 09/08/2017 6 pm

End Date: 09/10/2017 12 pm


Camp: Camp Cedarwin

Pricing PDF

Download your copy of the camp's fees here.


Available Sites

- Propeller Building - A Wing Sleeps 22 on Bunks
- Propeller Building - B Wing Sleeps 24 on Bunks



Step 10 – once you have selected the sites you wish to book, click “Continue” as seen below:

Egret Tent Site



If the camp selected has available equipment for rental, the page as seen below will be displayed:

Step 11 – click on the equipment to see more detail.

Equipment Selection

3

Step

Take a moment to go through the available equipment rental items. Be sure to choose the one that you believe will best suit the needs of your youth. Program is key!

Canoes > >

Trailers > >

Back

Continue

Very Important

This page does not save (working on it!) so remember to reselect if you come back to this page.

Is it confirmed?

All equipment requests are set to pending until the camp confirms availability.

Step 12 – select the date and if available, quantity of the equipment; once selected, click return to list as seen below:

Canoes

Paddles and safety equipment is included.

Available Dates

Friday' September 8, 2017	Saturday' September 9, 2017	Sunday' September 10, 2017
<input type="text" value="- Date -"/>	<input type="text" value="All Day"/>	<input type="text" value="- Date -"/>
<input type="text" value="Quantity"/>	<input type="text" value="10"/>	<input type="text" value="Quantity"/>

Step 13 – once you have selected the equipment you wish to rent, you can click “Continue” as seen below:

Step 15 –

If you are already logged into your account, you will skip this page and move onto the next.

If you have an account, type in your login credentials and click “Sign In.”

If you do not have an account, click “Create an Account.”

4

Step

Please either sign in or sign up for an account. Having an account with us makes it easier to keep track of bookings and make future bookings.

Sign In

Email

john.apple@swocamps.ca

Password

.....

[Can't access your account?](#)

Sign in

Sign Up

Create an Account

Back

Step 16 – as an option, you can enter an event name to help remember the purpose of this booking. Following this, enter in your Group or Organization.

It is important when entering your Group or Organization to - if available, select from the dropdown menu.

Additional Booking Information

5
Step

Please provide us with a bit of information about which group is coming, along with your estimated number of campers. You can also leave a note for the Camp Ranger.

Reservation Information

Start: September 8, 2017 at 6:00 pm
End Date: September 10, 2017 at 12:00 pm
Sites: Propeller Building - A Wing
Equipment: Canoes

Group Information



Event Name

Outdoor Skills Camp

Group

1st Apple Seed Scout Troop

Important

Please type in your group name as it appears in myScouts, just like this: 1st London. If a dropdown menu does appear, select your group from the dropdown. If a dropdown menu does not appear, [click here for help](#) before moving forward. It is very important to type it in as shown, the search will not work otherwise!

Step 17 –

If you wish, you can enter an optional additional billing contact who will receive billing related notifications in addition to you.

Enter their full name and email address as seen below:

Additional Billing Contact (YOU will already receive all communications)

Full Name	<input type="text" value="Sandy Smith"/>
Email	<input type="text" value="sandy.smith@swocamps.ca"/>

Optional

A billing contact is optional; if entered, the contact will be copied on all billing related communications by the website. We do not assume they have permission to make changes to the booking.

Step 18 – based on your current plan, estimate the number of youth (separated by age group) and the number of adults attending this outing using the fields as seen below:

Attendance Information Information is required by Excise Tax Act (ETA)

Youth	<input type="text" value="15"/>	<i>(14 years of age and under)</i>
Youth	<input type="text" value="0"/>	<i>(15 years of age and older)</i>
Adults	<input type="text" value="5"/>	

Estimates Work

We understand that during the planning process that the number of campers attending may change, even during your outing. Working with what you have, help us by providing the best estimate you can.

Step 19 – if you have a message to convey to the Camp Rangers, use the textbox.
Once the page is complete, click “Continue” as seen below:

Notes for Ranger

Some of the Scouters will be arriving at the beginning to review the site to ensure we have everything we need.

Back

Continue



Step 20 – if you could not find your Group or Organization in the dropdown, you will be presented with a page with one or more questions you must answer in order for the booking to be approved by the Camp Booking Desk. Once you have answered the question(s) click “Continue” as seen below:

Details of New Groups

5

Step

Our properties and facilities are primarily for Scouts Canada groups; however, from time to time we may rent our facilities to non-Scouting organizations. For such consideration, please fill out the below information.

Suggestion(s)

Consider switching "scout" for "troop" when typing your group name in.

You have arrived on this page because you did not find or select your group on the previous page. If you have made a booking in the past on SWOCamps, please click the back button to search again. Please remember to search for the group name as printed on your charter.

1. What is your Group's Number and Name (1st London) as stated on your charter?

1st apple seed scout troop

Important

Please include the Section, Area (*London*) and Council (*Tri-Shores*).

Please make sure that your group number, name, section, area and council are entered in as requested. If the information provided is not correct, we may not be able to ensure your camp remains booked.

Back

Continue



Step 21 – review the details listed on this page, if any are incorrect you can use the “Back” buttons on the bottom of each page to go back.

Confirm Booking Details

6
Step The information below is very important. Please take a moment to review the details and ensure they match your expectation. The booking will not be made until you agree to the cancellation policy and click "book."

Event Name: Outdoor Skills Camp

Date Information

Start: September 8, 2017 at 6:00 pm
End Date: September 10, 2017 at 12:00 pm

Site Information

Camp: Camp Cedarwin
Sites: Propeller Building - A Wing

Group Information

Type: Scouting
Group: 1st apple seed scout troop

Estimated Adults: 5
Estimated Youth: 0 (15 years of age and older)
Estimated Youth: 15 (14 years of age and under)

Notes for Ranger:
some of the scouters will be arriving at the beginning to review the site to ensure we have everything we need.

Step 22 – review the Camp Booking Cancellation Policy. If you agree to and understand the policy, click checkbox. Once the page has been completely reviewed and you are satisfied, click “Book.”

Camp Booking Cancellation Policy

This camp booking cancellation policy contains legal obligations for both you and the organization you are representing. Please read this policy carefully. Once you have read them and understand them, please click the checkbox below. By clicking book, you acknowledge and agree to the following policy.

Camp Booking Cancellation Policy

Camping is the prime venue for delivering the program of Scouts Canada.

When a group reserves a facility, other Scouting youth are excluded from using that facility or site at that time. Quite often that might be the only camping opportunity for a youth during that season. In addition Scouts Canada has a very large financial investment in all its facilities.

With these two concepts in mind, South Western Ontario Service Centre's policy is:

You can find a copy of these policy by visiting <http://swocamps.ca/?p=cancellation-policy>.

[Click here to print a copy.](#)

I accept the Cancellation Policy:



Back

Book



If your booking has been submitted, you will be presented with a page similar to the one below:

Booking Made!

Your booking has been made for Camp Cedarwin.

Please be aware that as a new organization your booking is not guaranteed until your organization is approved. The review process normally takes five to ten business days. The deposit email slash invoice will not be sent until your organization is approved.

Save The Date!

- [Add this booking to your calendar](#)

Billing Process

The Southwestern Ontario Administration Centre invoices for each booking twice.

Deposit

Once your organization is approved, you will receive a direct link to your deposit invoice via email. It will also be available for viewing via the account view. Once the deposit has been issued, please ensure payment is made to avoid any cancellations.

Final Payment

After your booking has passed, you will be invoiced the final amount. The final invoice will be available for viewing via the account view and a direct link to the final invoice is emailed to you. In some cases, we may request payment in advance.